

**TOWN OF DUNE ACRES  
COUNCIL MINUTES  
for April 19, 2005**

The Town of Dune Acres Town Council met for its regular monthly meeting on Tuesday, April 19, 2005, at the Town Hall.

Town Council President Benjamin Bolton called the meeting to order at 7:01 p.m. with Councilpersons John Wilhelm and Louise Roberts and Town Attorney Dan Whitten in attendance. Terry Hiestand substituted for the Clerk-Treasurer Anne Hiestand who was attending a Clerk-Treasurer's Workshop.

Council President Benjamin Bolton opened the meeting with the Pledge of Allegiance.

**APPROVAL OF MINUTES:** Councilperson John Wilhelm made a motion to approve the minutes of the March 15, 2005 meeting as presented. Councilperson Louise Roberts seconded the motion and it carried unanimously.

**FINANCIAL REPORT FOR the TOWN OF DUNE ACRES as of March 31, 2005:**

City Savings CD 1	\$5,227.15
City Savings CD 2	\$3,475.99
Bank One Checking Account	\$41,193.02
Bank One Money Market Account	\$139,597.14
First State Bank of Porter Checking Account	<u>\$274,575.53</u>
	\$464,068.83

Councilperson Louise Roberts made a motion to accept the Financial Report as submitted, Which motion was seconded by Councilperson John Wilhelm and unanimously carried.

**PAYMENT OF CLAIMS:** Councilperson John Wilhelm moved to accept the claims as presented, which motion was seconded by Councilperson Louise Roberts and unanimously carried.

**CLAIMS APPROVED FOR THE TOWN OF DUNE ACRES for APRIL 2005:**

Andrew W. Belsha	March Payroll	\$673.43
Atha W. Belsha	March Payroll	\$1,269.32
Anne Hiestand	March Payroll	\$378.50
David W. Kristophel	March Payroll	\$719.52
Philip A. Lepley	March Payroll	\$1,147.38
Nick Markovich	March Payroll	\$957.37

Terry R. Trout	March Payroll	\$519.01
Garrett L. Tyrrell	March Payroll	\$893.70
Bank One	Payroll Liability Check	\$1,834.76
Indiana Dept. of Revenue	Payroll Liability Check	\$301.29
Master Fire Extinguisher	Fire Extinguishers serviced	\$67.00
Sprinklake Sales	Bedliner for Chevy Truck	\$320.00
Able Disposal	Monthly garbage service	\$26.52
NIPSCO	Gas & electric	\$776.39
Anne Hiestand	SBOA School & IACT Budget workshop	\$150.00
Datagraphics	Clean up flyer	\$17.50
Star Uniform	Security Officer Shirt	\$36.95
Anton Insurance	Liability & New Excess Liability Insurance	\$8,596.00
Nextel	Monthly Service	\$64.86
Verizon North	Monthly phone	\$134.77
Pinkerton Fuels & Lubricants	Monthly gasoline for vehicles	\$50.52
Bank One Credit Card	Cleaning supplies and Lamps for Main.	\$278.02
Martin Security Systems Inc.	2nd Quarter Monitoring Clubhouse	\$60.00
Ray Tittle	Deer bait	\$639.38
Hopkins Ace Hardware	Tools and Clamps	\$27.37
Continued on Page Two		
Time Management Cleaning Services/Trisha Pozil	Gatehouse monthly cleaning	\$20.00
<del>Sa-So Full Line</del>	<del>Dog Tags</del>	<del>\$58.54</del>
Circle "R" Mechanical, Inc.	Suction Line & Valve	\$1,849.90
		<del>\$21,868.00</del>
Deleted duplicate charge		\$21,809.46

#### COMMISSION REPORTS:

**FIRE:** John Wilhelm reported that all the Town's fire extinguishers had received their annual service. Council President Benjamin Bolton recommended that a hydrant be installed where a new 8" line turns on Beach and goes up to Circle.

**MUNICIPAL CODE:** Commissioner William C. Nixon presented a report concerning the materials forwarded to Municode Corp. to be included in a new Town Code Book. The projected completion date is November of 2005. Town Attorney Dan Whitten asked for an opportunity to provide input when the initial draft is submitted by Municode Corp. Town resident Terry Hiestand of 2 Fern Lane suggested that the schedule ought to allow for some time for review and revision by the Plan Commission so outdated provisions of the current zoning ordinance could be coordinated with changes in state law.

**ROADS:** Road Commissioner Irv Call inquired as to the total budget for road work in 2005. Terry Hiestand advised that there were provisions for funding in different funds and that a report would have to be made by the Clerk-Treasurer.

**TOWN ENGINEER:** Town Engineer Irv Call inquired as to whether there was still a Water Department budget or a Water Commissioner. He reported that work is in progress on sorting out the problem with the recirculating pump and the insulation of the well caisson and that the new system for sprinkled fire protection at the Clubhouse was being tested. Council President Benjamin Bolton suggested the need for a water quality program for the stored water and inquired about the status of Clubhouse parking lights. Town Engineer Call reported that many of the larger items needed to install the parking lot light fixtures, including half a dozen poles and some fixtures, were on hand but that the Town needed to make a decision as to relocation of the poles in order to determine a final materials list. Councilperson John Wilhelm stated that he and Tom Roberts would be willing to work with the Town Engineer on determining the location of the parking lot lights.

Town Engineer Call reported the need to replace some of the romex wiring at the Clubhouse for security fixtures.

**PARK:** Park Commissioner absent. Councilperson John Wilhelm stated that he hoped a group would be available to roll up the ice skating rink on the Town clean-up day on April 30. Council President Benjamin Bolton advised that he would call Rob Carstens and ask him to try to get together a group of helpers. It was reported that Anton Insurance Agency, the Town's insurance agent, thought that the liability for the merry-go-rounds was inconsequential but they were willing to send out a representative to review the situation and suggest revisions. Town resident William Nixon, who lives immediately east of the Town Park, said that he saw three kids get hurt in one day on the large merry-go-round. Councilperson John Wilhelm reported that Park Commissioner Kellie Klein favors putting the large merry-go-round back together again. Councilperson Louise Roberts suggested that the Town leave the large merry-go-round disassembled while other priorities are being addressed and the consensus was to do nothing at present to put the large merry-go-round back into service.

**BEACH:** Beach Commissioner absent. No report.

**BUILDING:** Building Commissioner absent. No report.

**MAINTENANCE:** Maintenance Commissioner Bill Griffin was out of town. Councilperson John Wilhelm asked the Town Engineer Irv Call where the conduit was buried at the new emergency entrance and was advised that it comes across where the top of the original stairs was but it is only 3/4", intended to be available for TV and internet cable. Councilperson John Wilhelm will provide that information to interested parties.

**POLICE:** Police Commissioner Cecilia Call advised that Security Officer Andy Belsha had been married on April 2, 2005 and that she attended the wedding with her husband. Security Officer Wayne Belsha had been hospitalized but is presently released from the hospital. In response to a survey of security officers, she used some designated gift funds to purchase a new microwave oven and refrigerator and the old units have been moved to the Maintenance Building near the Clubhouse to be used as long as they continue to function. New wooden blinds have been ordered for the window and the new glass is scheduled to be installed in the bathroom window.

**ENVIRONMENT:** Environmental Commission member Barbara Plampin reported that Environmental Commissioner Susan Smith plans to be back in Town for the clean-up on April 30. Mrs. Plampin didn't know whether mosquito pellets had been ordered or deployed. Councilperson John Wilhelm reported he had ordered pins for the matting purchased from the Richardson Wildlife Sanctuary to be delivered to the Gatehouse on April 20, 2005 so that they could be used to secure the matting on the washed out area near Clubhouse Drive.

**WATER:** Council President Benjamin Bolton reported that Indiana American Water Company, Inc. had cleaned around Oak Drive and that Emily Robertson had called expressing appreciation for their efforts. Two hydrants on Oak Drive tested at 1000 gallons per minutes but Indiana American Water Company had not been able to get a good flow from the hydrant on Shore Drive. Council President Benjamin Bolton indicated he wouldn't consider the Oak Drive project done until Indiana American Water Company had been able to get a good flow from the Shore Drive hydrant.

The plan is for the last one hundred seventy-five (175') feet going up to Circle from Beach Drive to be directionally bored. Indiana American Water Company estimates are being kept confidential pending the receipt of proposals from other contractors. The Indiana American estimate to repair road cuts for the trenching line on Circle will be compared with the expense of having the contractor employed by the Town on paving projects doing that work.

#### **OLD BUSINESS:**

**CLUBHOUSE RESTORATION PROJECT:** Councilperson John Wilhelm reported that he had been in contact with many of the consultants recommended by the Historical Landmarks Foundation of Indiana and/or the Indiana Dunes National Lakeshore and had selected three to recommend for visits to evaluate the project. It was moved by Councilperson John Wilhelm and seconded by Councilperson Louise Roberts that \$4000 be budgeted for travel and miscellaneous expenses incurred in bringing three consultants to review the Clubhouse.

**VEHICLE STICKERS:** After discussion, Councilperson John Wilhelm suggested that the new stickers be for a four-year term with a modest increase of from \$20 to \$30 with the charge dropping to \$15 for stickers issued during the last two years of the four-year program. It was agreed that the new stickers be in effect by July 1 and include one added color and the words "Town of Dune Acres" and be numbered consecutively. Police Commissioner Cecilia Call asked if residents could be required to purchase stickers and Town Attorney Dan Whitten said that research had shown that because the Town takes highway funds, the stickers would be limited to designating vehicles authorized for beach parking.

**FIREWORKS:** Council President Benjamin Bolton reminded residents that the fireworks display will be on Saturday, July 2 and be coupled with the Town's 4<sup>th</sup> of July celebration and that he will be sending a letter to all residents requesting donations to help defray the cost of fireworks.

## NEW BUSINESS:

**ROAD REPAIRS:** Inquiries were made as to the schedule of road repairs. Town Engineer Irv Call advised that the earlier repairs can be scheduled, the cheaper the prices generally are and that the program now included 740 feet of West Road west of the Putnams' property, repairs on Oak Drive and Shore Drive. Circle Drive repairs would be deferred until after the completion of new water mains.

## PLAN COMMISSION:

There was no Plan Commission business to be reported.

**CHANGE OF OFFICERS:** The Council reported that it was always their intention that each Councilperson serve 16 months as Council President and Councilperson John Wilhelm moved that Louise Roberts be designated as President of the Town Council beginning May of 2005. Said motion was seconded by Council President Benjamin Bolton and unanimously carried.

**PUBLIC DISCUSSION:** Town resident Patrice Bapst of 10 Crest Drive inquired as to the nature of the hydrant near her property and was advised that due to its small size, its only function would be as a flushing hydrant, not used for fire protection. Town resident Bapst inquired as to the design of the emergency access road and the Council advised that Porter Fire Chief Lewis Craig had recommended the design as one that would be adequate for access by emergency vehicles going between the Town of Porter and the Town of Dune Acres. Council advised Ms. Bapst that they are still looking into an appropriate gate which would have to be wooden in accordance with the requirements of the easement given for the emergency access drive.

Council President Benjamin Bolton entertained a motion from Councilperson John Wilhelm to adjourn the meeting. The meeting was adjourned at 8:20 p.m.

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Benjamin Bolton, Town Council President

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John Wilhelm, Town Council Member

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Louise Roberts, Town Council Member

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Terry K. Hiestand acting for  
Anne Hiestand, Clerk-Treasurer